

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
HEALTH AND RECOVERY SERVICES ADMINISTRATION  
Olympia, Washington**

**To:** All Providers  
Managed Care Organizations

**Memorandum No:** 06-26  
**Issued:** May 10, 2006

**From:** Douglas Porter, Assistant Secretary  
Health and Recovery Services  
Administration (HRSA)

**For information, contact:** 800.562.3022 or  
<http://maa.dshs.wa.gov/contact/prucontact.asp>

**Subject: 2-Digit Place of Service Codes are Mandatory Beginning July 1**

**Effective July 1, 2006**, all claims submitted to the Health and Recovery Services Administration (HRSA) must include the appropriate federal **two-digit place of service codes**. Claims with single-digit place of service codes will be denied.

The Health Insurance Portability and Accountability Act (HIPAA), implemented in October 2003, requires the use of federal two-digit place of service codes. Initially, HRSA allowed providers the option of continuing to use single-digit place of service codes or to use the federal two-digit coding in order to minimize the HIPAA impact at the time. Now the state must move to full compliance with HIPAA regulations by requiring the usage of two-digit place of service codes beginning July 1, 2006.

To download the CMS's two-digit place of service guidelines, click the following link;  
<http://www.cms.hhs.gov/PlaceofServiceCodes/Downloads/POSDatabase.pdf>

<b>Place of Service Code(s)</b>	<b>Place of Service Name</b>
01	Pharmacy
03	School
04	Homeless Shelter
05	Indian Health Service Free-standing Facility
06	Indian Health Service Provider-based Facility
07	Tribal 638 Free-standing Facility
08	Tribal 638 Provider-based Facility
11	Office
12	Home
13	Assisted Living Facility
14	Group Home
15	Mobile Unit
20	Urgent Care Facility

Place of Service Code(s)	Place of Service Name
21	Inpatient Hospital
22	Outpatient Hospital
23	Emergency Room-Hospital
24	Ambulatory Surgical Center
25	Birthing Center
26	Military Treatment Facility
31	Skilled Nursing Facility
32	Nursing Facility
33	Custodial Care Facility
34	Hospice
41	Ambulance - Land
42	Ambulance - Air or Water
49	Independent Clinic
50	Federally Qualified Health Center
51	Inpatient Psychiatric Facility
52	Psychiatric Facility-Partial Hospitalization
53	Community Mental Health Center
54	Inter. Care Facility/Mentally Retarded
55	Residential Substance Abuse Treatment Facility
56	Psychiatric Residential Treatment Center
57	Non-residential Substance Abuse Treatment Facility
60	Mass Immunization Center
61	Comprehensive Inpatient Rehabilitation Facility
62	Comprehensive Outpatient Rehabilitation Facility
65	End-Stage Renal Disease Treatment Facility
71	Public Health Clinic
72	Rural Health Clinic
81	Independent Laboratory
99	Other Place of Service

## How do I conduct business electronically with HRSA?

You may conduct business electronically with HRSA by accessing the WAMedWeb at:  
<http://wamedweb.acs-inc.com>

## How can I get HRSA's provider issuances?

To obtain HRSA's provider numbered memoranda and billing instructions, go to HRSA's website at <http://maa.dshs.wa.gov> (click on the **Billing Instructions/Numbered Memoranda** or **Provider Publications/Fee Schedules** link).

To request a free paper copy from the Department of Printing:

1. **Go to:** [www.prt.wa.gov](http://www.prt.wa.gov) (Orders filled daily.)
  - a) Click **General Store**.
  - b) If a **Security Alert** screen is displayed, click **OK**.
    - i. Select either **I'm New** or **Been Here**.
    - ii. If new, fill out the registration and click **Register**.
    - iii. If returning, type your email and password and then click **Login**.
  - c) At the **Store Lobby** screen, click **Shop by Agency**. Select **Department of Social and Health Services** and then select **Health and Recovery Services Administration**.
  - d) Select **Billing Instructions, Forms, Healthy Options, Numbered Memo, Publications**, or **Document Correction**. You will then need to select a year and then select the item by number and title.
2. **Fax/Call:** Dept. of Printing/Attn: Fulfillment at FAX 360.586.6361/ telephone 360.586.6360. (Orders may take up to 2 weeks to fill.)